



monmouthshire
sir fynwy

Area Committee Grant

2016 Application Form

*Llanishen Hall 25th 5-16
Suzelyn Hickling*

Area Committee	Closing date for Applications	Area Committee Meeting	Chair
Lower Wye	23 rd May	15 th June	Councillor Ann Webb AnnWebb@monmouthshire.gov.uk 07816678948
Central Monmouthshire	31st May	22 nd June	Councillor Susan White SusanWhite@monmouthshire.gov.uk 01600712611
Bryn y Cwm	20 th June	13 th July	Councillor Douglas Edwards DouglasEdwards@monmouthshire.gov.uk 07954292398
Sevenside	27 th June	20 th July	Councillor David Evans DavidEvans2@monmouthshire.gov.uk 01291420354

This application form is to be used to submit an application for the Area Committees capital grant scheme. Each Area Committee has a total of £5,000 to be awarded.

Section 1 - Contact Information

1a	Applicants name/group name	Llanishen Village Hall Management Committee
1b	Contact name (if applying on behalf of a group)	Jocelyn Hickling
1c	Contact address	[Redacted]
1d	Contact e-mail address	[Redacted]
1e	Registered address if applying on behalf of a group	[Redacted]
1f	Your position in the group	Chairman
1g	Daytime telephone Number	[Redacted]

If you are successful with your application we will pay the grant award directly into your bank account, in order to do this please provide the following details

1h	Name of Account Holder	[Redacted]
1i	Account Number	[Redacted]
1j	Sort Code	[Redacted]
1k	Bank Name and address	[Redacted]

Section 2 - Tell us about your group

2a What category does your project fall into (please tick)

- | | |
|--|-------------------------------------|
| Nobody is left behind | <input type="checkbox"/> |
| People are confident, capable and involved | <input checked="" type="checkbox"/> |
| Our county thrives | <input type="checkbox"/> |
| Maintaining locally accessible services | <input checked="" type="checkbox"/> |

2b Please provide a brief description of the activities that your group undertake.

Provision of a village/ community hall serving the 3 parishes of Llanishen, Trellech Grange and Llanfihangel Tor y Mynydd with the object of improving the conditions of life for the said inhabitants.
Provides weekly facilities for Children through Softplay Sessions, Youth club and Art Clubs.
Adult user groups include: Sewing Group, Pantomime and drama, Fitness classes, Pottery/ Art and soft mat indoor bowls.
Local community events are hosted such as Skittles Evenings, Quiz nights, Parties, Barbeques, Seasonal Celebrations, Musical and Theatrical Events, Seminars etc.
Fundraising Events.

Hall is available also to the community and the wider community for hire for Parties, Meetings, Seminars and Conferences, Weddings and Funerals.
Also used as a polling station.
Has been used for conference and presentation facility by various organisations including Monmouthshire CC who have had regular bookings to deliver Staff Training

2c In What year was the group founded?

2d Are you a registered charity

If yes, please provide registered number

2e If your application is related to sport is the team a member of / or affiliated to a registered body

<input type="checkbox"/>	Yes
<input checked="" type="checkbox"/>	No

If yes which one

Section 3 - Tell us about the community activity that you wish to support

3a How much are you applying for?

3b Are you applying for, or receiving funding from another source?

Yes No

3c Please explain what the grant will be used for

We require funding to enable the purchase of 100 stackable conference style chairs plus trolleys for ease of storage for the Main Hall and a further 20 plastic stackable chairs for our activity rooms. Our current chairs were donated from another Village Hall when it closed and are now old and in bad repair and accordingly are diminishing in number. Due to their age, the upholstered conference chairs no longer comply with modern fire retardant regulations which creates a risk for us. The wooden chairs in the activity rooms are now beginning to fall apart and several have been lost this year due to them being unrepairable. The chairs need to be stackable on trolleys to enable them to be easily stored and manoevered around the Hall by the Volunteers who organise the events. The attached sample information taken from the internet demonstrate the chairs and trolleys we are looking to acquire which calculate at approx. £45 per chair for the upholstered chairs and approx. £15 per plastic chair.

3d How will your project benefit your local community

Enable us to continue providing current community based activities but also assist us in expanding the type of events that we can offer to local residents. The Hall is frequently used by local user groups and for larger events such as Pantomime and Theatre performances. Comfortable seating will enable us to encourage more local people to take part in such events and to make the experience of those persons attending better.

New fire retardant chairs will enable us to bring ourselves properly up to date with the latest regulations in respect of furniture and thus help us to safeguard our premises and decrease risk as a result of fire damage thus protecting our facility for the future. The current conference chairs are bulky and heavy and are difficult to store. This makes it very difficult for volunteers to get them up and down from the storage mezzanine. As most of the work is carried on by volunteers it is important to have equipment and furniture that is easy to handle and move around.

Enable us to expand our hire capabilities to organisations outside of the community in order to raise funds to assist with the running costs of the premises and in order to subsidise and support our local user groups and activities. We have hired the Hall for Weddings, meetings and seminars and it is important for us to be able to offer a facility that also looks aesthetically pleasing in addition to being purely functional.

Section 4

Please tick here to confirm that you have read and accepted the Grant Selection Criteria

Signed on behalf of (if you applying on behalf of a group)

Llanishen

Village Hall
Management
Committee

Signature



Date

25/05/2016

Please return completed forms to the Chairperson of the area committee that you are making the grant application to either at the above e-mail or by post to:

Monmouthshire County Council, Usk County Hall, Rhadyr, Usk, Monmouthshire. NP15 1GA

Grant Selection Criteria

Please read this section carefully before completing your application

Eligibility Criteria:

- Be a group or individual acting for the wider benefit of the local community
- The group must operate within the geographical boundary of the Area Committee which it is applying to.

And a project must

- Support one of the 4 priorities identified in 2a.
- Must address a community issue or support a local community initiative
- Provide benefits to the local community
- Where a local Whole Place plan exists the project should support one of the locally identified priorities.

Application Process

- Uncompleted applications will not be considered.
- Any applications that do not meet the eligibility criteria will not be considered.

- All applications will be considered by the local Area Committee and successful applicants will be notified by e-mail with any details of restrictions or conditions.
- Successful applicants will be required to evidence details of spend when requested.

Exclusions

Excluded Groups

- Groups other than community, self-help and voluntary groups.
- Groups which use their surplus for the benefit of an individual or business
- Overseas charities – The grants are intended to support local communities

Excluded Activities

- Non- community projects – A group does not have to be a charity to apply, however any project supported must benefit a local community within the geographical

boundary of Monmouthshire County Council.

- Ongoing running costs -- Grants will not be awarded for ongoing running costs or maintenance. Applications must be for one off investments, purchases within the categories outlined in 2a.
- Religious worship -- Applications from religious bodies will only be considered if there is a wider benefit to the local community.
- Core activities of statutory services -- Statutory services seeking grants for core activities such as library books or essential hospital equipment is excluded. However applications relating to special projects for the benefits of local communities will be considered.
- Political activity -- Applications to support fundraising, campaigning or any other activity associated with any political party will not be accepted.
- Individual sponsorship -- Applications to support individuals will not be accepted.
- Multiple applications -- Only one application per person/organisation may be supported in a financial year.

Grant Terms & Conditions

The terms and conditions below set out the relationship between Monmouthshire County Council (MCC) and you as an individual or group. If you have any questions or would like help please contact the Area Committee Chair, the details of which are below.

MCC can ask you for extra information to support your application.

- The amount we provide is final and we will not increase it if you overspend or have worked out your costs incorrectly.
- If you do not spend all the grant provided, you must return any unspent money to us within six months of receipt of the grant.
- MCC will not be responsible for any expenditure (on assets, equipment or your project) you have incurred before

you receive our letter / e-mail confirming details of the grant provided.

- From time to time , MCC may use your name and address in any publicity about the grant. We may also choose to advertise the award of the grants on our website, in the press or social media, please advise if you are unwilling to agree to this.
- If requested, successful applicants must agree to provide a report on how the community grant was used and the benefits experienced by the local community as a result.
- MCC can ask you to return the grant in full if we find out that you have used it for a purpose other than set out in your application.
- The Area Committees decision on your application is final and they may choose not to answer any of your questions about the decision.
- MCC may withhold all or part of the grant, or recover all or part of any payment from you. If we discover that:
 - you have broken any part of this agreement;
 - any information in the application form or a supporting document was incorrect or misleading;
 - your group or the project ends for any reason
 - the grant was awarded on the basis of match funding which is withdrawn or is not achieved.

Guidelines for a successful application

Please read the application form carefully and seek assistance if required before completing and submitting your application. Your application will be considered by the Area Committee in your geographical area.

1. Applications must be received by the closing date indicated on page 1 of this form.
2. If you require any guidance or assistance in completing this form,

please contact the Area Committee Chair as listed on page 1. They can be contacted on the details below.

3. You must supply a copy of audited accounts alongside your application. If these are not available you must provide a copy of your most recent bank statement.
4. Please feel free to supply any additional information which you feel is relevant to and will support your application.

You can hand write your application (you can get copies at your local hub) or download a copy of the form at Monmouthshire County Councils website. Please return completed forms to the chairperson of the relevant area committee as indicated on the cover page. Alternatively send them by post to the relevant Councillor at

Monmouthshire County Council. Usk County Hall, Rhadyr, Usk, Monmouthshire. NP15 1GA

Closing dates and contact information

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If you are not sure which Area Committee you should be applying to, the members of each area committee are as follows

Area Committee	County Councillors	Contact details can be found at following link
Lower Wye	David Dovey Dimitri Batrouni Graham Down Peter Farley Bob Greenland Phyl Hobson Phil Murphy Armand Watts Ann Webb (Chair)	http://democracy.monmouthshire.gov.uk/mgCommitteeMailingList.aspx?ID=150
Central Monmouthshire	Peter Clarke Debby Blakebrough Geoff Burrows Ruth Edwards Liz Hackett Pain Bob Hayward Penny Jones Val Smith Brian Strong Alan Wintle Sue White (Chair)	http://democracy.monmouthshire.gov.uk/mgCommitteeMailingList.aspx?ID=152
Bryn y Cwm	Ralph Chapman Douglas Edwards (Chair) James George Roger Harris Martin Hickman Giles Howard Simon Howarth Dave Jones Bryan Jones	http://democracy.monmouthshire.gov.uk/mgCommitteeMailingList.aspx?ID=151

Area Committee Grant Application Form 2016

	Sara Jones Paul Jordan Maureen Powell John Prosser Kevin Williams	
Severnside	Jessica Crook Tony Easson David Evans (Chair) Peter Fox Linda Guppy Jim Higginson John Marshall Frances Taylor Pauline Watts	http://democracy.monmouthshire.gov.uk/mgCommitteeMailingList.aspx?ID=149

Please apply to the committee that your ward member attends.

Tick list for applications;

1. Completed application form
2. Copies of certified accounts or most recent bank statement
3. Any supporting information, e.g. copies of quotes, match funding details

Unionen Parochial HSB

Income and Expenditure to 31st December 2015

Income

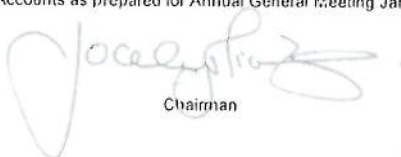
Soft Play	Parties Sessions Replacement Food	£1,400.00 £0.00 £0.00	
			£1,860.00
Workshop	Parties	£570.00	
			£570.00
Hire of Hall	Private	£4,717.50	
			£4,717.50
Club Income	Youth Club Circuits and Yoga Art Bowling Sewing Club	£1,221.77 £650.00 £500.00 £277.50 £255.00	
			£2,504.27
Bar	Sales	£2,956.70	
			£2,956.70
Other	Furniture Extrenal Hire Events Grants	£50.00 £518.55 £933.00	
			£1,531.55
	Total Recorded Income		£14,660.03

Expenditure

Utilities	Water Oil Electric Internet Telephone	£257.50 £667.50 £2,052.00 £66.94 £261.16	
			£3,525.19
Rates	Rates	£108.00	
			£108.00
Rent	Head Rent to MCC	£178.00	
			£178.00
Insurance	Insurance	£990.10	
			£990.10
Maintenance	Cleaning and Consumables Pest Control General Maintenance Grounds Maintenance	£415.00 £460.60 £3,092.73 £756.00	
			£5,624.33
Bar	Supplies	£2,974.37	
			£2,974.37
Sundries PRS Youth Club	Sundries Certificate Sundries	£1,150.43 £173.72 £57.73	
			£1,381.88
	Total Expenditure		£14,782.07
	Net Profit/Loss		£127.96

Statement of Accounts as prepared for Annual General Meeting January 2016.

Signed:



Chairman

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Chair trolley+20 basic conference chair

Art. No. 137991

Package deal: chair trolley complete with 20 basic conference chairs.

Stackable conference chairs with a black upholstered seat and back and a metal frame available with either an alu lacquer or chromed finish. The chairs are equipped with coupling brackets for joining them into neat rows, ideal for talks or meetings etc.

- Seat: H 460 x W 440 x D 500 mm
- Overall chair size: H 760 x W 530 x D 500 mm
- Trolley with chairs: H 1200 x L 900 x W 600 mm

STAND:

Aluminium grey Black Chrome

[Click here for Art. No. and full product list.](#)

1 **£899.00**
Excl. VAT

More information

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- Overall chair size: H 760 x W 530 x D 500 mm
- Trolley with chairs: H 1200 x L 900 x W 600 mm

Product specifications

Colour:	Black
Material:	Fabric
Backrest height (mm):	760
Seat width (mm):	440
Seat depth (mm):	500
Seat height (mm):	460
Stand:	Aluminium grey, Black, Chrome

Similar products



Robust conference chair

From **£45.00**

Chair trolley + 20 robust conference chairs

From **£949.00**

